



YUROK TRIBE

Health & Human Services Division
 Tribal Child Welfare & Behavioral Health Department
Title IV-E Program



NE' TO' MEYR PROGRAM - CAREGIVER PLACEMENT AGREEMENT

The agreement will be initiated when the child is placed.

NAME OF CHILD		PARENT'S NAME
BIRTHDATE OF CHILD	DATE PLACED	CASE NUMBER
FOSTER PARENT'S NAME		ADDRESS

Tribal Child Welfare and Behavioral Health Department (TCWBH) will pay \$_____per_____for room and board, clothing, personal needs, recreation, transportation, education, incidentals and supervision. First payment to be within 45 days after placement with subsequent payments no later than the 15th of the month following provision of care.

If additional amounts are to be paid, the reason, amount and conditions shall be set forth here: _____

Special problems/needs: No Yes If yes, explain: _____

AGENCY AGREES TO	CAREGIVER(S) AGREE(S) TO
<ol style="list-style-type: none"> Provide the caregiver with knowledge of the background and needs of the child necessary for effective care. This may include a social work assessment, medical reports, education reports, and identification of special needs when necessary. Develop a plan for the child and share with the foster parents. Inform foster parents they may give the same consents on behalf of the child as the parent, except for the following: <ol style="list-style-type: none"> Changing schools and/or initiating special education assessments and services; Enrolling or disenrolling in a tribe; Cutting the child's hair; or Any other prohibited consents ordered by the Tribal Court. Not remove the child with less than 7 calendar days' notice unless: <ol style="list-style-type: none"> the child is physically or psychologically endangered; court orders removal; parents or guardians order removal (voluntary placement); signed waiver obtained from caregivers; or removal is from an interim placement directly into an adoptive home. Involve foster parents in future planning for the child. The placement shall be reviewed every 90 days by the Tribal Court. Assist the child in his use of foster care. Assist in the maintenance of the child's relationships with parents and other family members and to involve caregivers in future planning for the child. Provide procedure for grievances of caregivers. Contact the child and caregivers at least once a month. If case plan would indicate less frequent contacts, the caregivers will be informed. 	<ol style="list-style-type: none"> Provide adequate food, clothing, supplies and educational training to ensure the health and physical, emotional and mental development of the child. Ensure that the child receives appropriate health examinations and immunizations. Cooperate with TCWBH to provide family contact through visitation with the child's parents and extended family in accordance with the child's case plan. Cooperate with TCWBH to return the child to his family or an adoptive home in accordance with Tribal Court orders. Cooperate with TCWBH to carry out the child's case plan in a spirit of mutual trust and respect. Respect the child's cultural beliefs and religious affiliation. Assist the child in being able to engage and learn in their cultural, language and religious practices. Notify TCWBH of any use of medication prescribed or get doctors approval before administering any over the counter medication to the child. Prevent the presence of any individual in the home who could be harmful to the child. Not place children in any situation that endangers their healthy development or education. Always provide age-appropriate supervision by a responsible person. Engage and allow the child to participate in tribal and community activities. Provide documentation of meeting ongoing training requirements. Keep confidential any information the caregiver receives about the child and the child's family. Any release of the child's social, medical, and educational material requires prior authorization from TCWBH. Report any incidence of child abuse and neglect to TCWBH.



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<ol style="list-style-type: none"> 10. Inform foster caregivers if child has any tendencies toward dangerous behavior. 11. Provide Medi-Cal card or other medical coverage at time of placement. Arrange for medical examination within three days unless the child has had such within past 90 days and information is available. 12. Provide a clothing allowance as permitted to meet initial clothing needs. 13. In cooperation with caregivers arrange for visiting by parents or relatives. 14. Provide assistance with emergencies. Telephone number for after-hours or weekends is: _____. 	<ol style="list-style-type: none"> 15. Notify TCWBH of any changes in the home circumstances including but not limited to, changes in the number of children or adults in the family, changes in the foster home location or changes in the physical or social environment of the home. 16. Never use corporal or degrading punishment. 17. Never use illegal substances or abuse alcohol, marijuana or prescription drugs in excess amounts 18. Never smoke in the home, in any vehicle used to transport the child, or in the presence of the child. 19. Use the reasonable and prudent parent standard when making decisions about a child's participation in educational, social and cultural activities. 20. Immediately notify TCWBH of significant changes in this child's health, behavior, or location. 21. Give TCWBH prior notice of at least 7 days if removal of child is requested unless it is agreed upon with TCWBH that less time is necessary. 22. Give advance notice to TCWBH if the caregiver will be absent from the home for 48 hours or longer. 23. Provide TCWBH access to documentation when documentation is maintained on children in their care. 24. Notify TCWBH if there are any significant changes in the child's health, behavior, or location. 25. Comply with TCWBH licensing requirements.
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I have read the foregoing and agree to meet these requirements. The terms of this agreement shall remain in force until changed by mutual agreement of all parties or when this child is removed from home.

SIGNATURE OF CHILD PLACEMENT WORKER		SIGNATURE OF CAREGIVER	
TITLE	Tribal Child Welfare and Behavioral Health	SIGNATURE OF CAREGIVER	
ADDRESS		ADDRESS	
PHONE NUMBER	DATE	PHONE NUMBER	DATE



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Grievance/Appeal Rights and Process

Any individual whose claim for benefits, under the Tribal Child Welfare and Behavioral Health Guardianship Assistance or Adoption Assistance Programs as described in the Yurok Tribe Title IV-E Policies and Procedures Manual, is denied, or not acted upon with reasonable promptness, is entitled to an appeal and fair hearing. The appeal and fair hearing process for any denial or lack of prompt action shall proceed as described here:

- a) All appeals must be in writing and submitted to TCWBH within ten (10) working days of receiving the notice of adverse action. An individual may ask TCWBH staff to assist in writing the appeal. The written appeal shall include:
 - (1) The decision being appealed; the date on which the person was informed of the decision;
 - (2) The name of the staff member who made the decision;
 - (3) The name and address of the person filing the request for appeal; and
 - (4) The reason the appeal is being filed.
- b) The TCWBH Director will set a date for a fair hearing of the appeal and direct the Title IV-E Manager to provide notice of the fair hearing ten (10) days prior to the fair hearing. This notice will include the claimant's right to be represented, by an individual secured by the claimant, and their right to present evidence at the hearing.
- c) The TCWBH Director will make a final decision within five (5) working days of the hearing and provide the final decision in writing to the claimant.
- d) If the individual is not satisfied with the decision, made by the TCWBH Director they may appeal to the Yurok Health and Human Services (YHHS) Division Director.
- e) The YHHS Division Director will set a final hearing date and direct the Title IV-E Manager to provide notice to the claimant no later than ten (10) days prior to the hearing date. This notice will include the claimant's right to be represented, by an individual secured by the claimant, and their right to present evidence at the hearing.
- f) The YHHS Division Director will issue a written final decision to the claimant within five (5) working days.